

**COMMUNITY UNIT SCHOOL DISTRICT NO. 2  
CRAWFORD COUNTY ROBINSON, ILLINOIS  
BOARD OF EDUCATION  
REGULAR MEETING  
TUESDAY, JANUARY 19, 2010  
6:45PM – Public Hearing for Waiver  
7:00PM**

**BOARD MEMBERS PRESENT:**

1. Dennis Inboden
2. Debbi Lowrance
3. Leslie Swaner
4. Von Meeks
5. Larry Keeler
6. Bill Ecton

**ADMINISTRATORS PRESENT:**

1. Josh Quick, Superintendent
2. Sue Catt, NMS Principal
3. Kevin McConnell, LGS Principal
4. Jason Stark, WES Principal
5. Janis Loughery, RHS Assistant Principal
6. Jamie Rains, Special Services Director

**OTHERS ATTENDING:**

1. Debbie J. Pethtel, School Board Secretary
2. Randy Harrison, Media
3. Chris Forde, Media
4. Jill Schnitker, CUTEA Rep.

**ABSENT:**

1. Joe Kunzelman
2. Craig Beals
3. Terry Roche
4. Troy Hickey

President Inboden opened with a public hearing at 6:45pm to hear public opinion on a Summer Food Service exemption waiver for CUSD #2. The waiver will exempt the District from providing a summer food service program. Washington Elementary has over 50% free & reduced ticket students and that requires the District to file the waiver application. There were no comments or questions from the public and the hearing was closed at 6:55pm.

President Inboden called the January board meeting to order at 7:00pm. After roll call and the pledge, a motion was made by Ecton and seconded by Lowrance to approve the consent agenda which included: Prior Minutes (12/21/09-Regular and 12/21/09-Closed); along with January 2010 Bills & Payroll. Roll call vote: Yeas - Swaner, Keeler, Lowrance, Meeks, Ecton and Inboden. Nays – none. Motion carried.

**OLD BUSINESS:**

A motion was made by Meeks and seconded by Swaner to adopt the following Unit #2 District Goals:

- Academic Achievement:
  1. Students will improve test scores to meet AYP by next school year
  2. The District will establish clear expectations for staff and administrators to assure classroom time is utilized effectively and aligned throughout the District by the 2010-2011 school year
- District Finances:
  1. The District will develop a plan which prioritizes the programs and the scope of the programs that we can sustain within our FY 11 budget by July 2010
- District Facilities:
  1. The District will implement a defined plan to insure proper inspection and facilities maintenance are performed. This plan will be in place by July 2010
- Personnel:
  1. The District will review eth current personnel evaluation tool and recommend improvements to be in place for the 2010-2011 school year

Roll call vote: Yeas – Ecton, Lowrance, Keeler, Meeks, Swaner, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Ecton to adopt the following policy revisions after a second reading:

- 4:55-Use of credit and procedure card
- 4:120- Food service
- 4:130 – Free & Reduced prices – Food service
- 4:170 - Safety
- 5:35 – General Personnel/Compliance with fair labor standard act
- 5:120 – General Personnel - Ethics
- 5:185 – Family & Medical Leaves
- 5:310 – Education & Support Personnel
- 7:60 - Residence
- 7:170 - Vandalism
- 7:190 – Student Discipline
- 2:100 – Board member Conflict of Interest
- 2:240 – Board Policy Development
- 2:260 – Uniform Grievance Procedure
- 5:180 – Temporary Illness or Temporary Incapacity
- 5:220 – Substitute Teachers
- 6:15 – School Accountability
- 7:70 – Attendance & Truancy

Roll call vote: Yeas – Keeler, Swaner, Meeks, Ecton, Lowrance, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Meeks to approve an Informational Processing/Desktop Publishing Course addition at RHS (no requirement for extra personnel). . Roll call vote: Yeas – Swaner, Meeks, Ecton, Keeler, Lowrance, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Ecton to approve a revision to the RHS Handbook concerning Physical Education grades with wording as presented. Roll call vote: Yeas – Meeks, Swaner, Ecton, Keeler, Lowrance, and Inboden. Nays – none. Motion carried.

A motion was made by Swaner and seconded by Lowrance to adopt a revision to wording in defining the classification for each grade at RHS. This revision will be inserted in the RHS Course book entitled under “Promotion, Placement, and Retention”. Roll call vote: Yeas – Ecton, Lowrance, Keeler, Meeks, Swaner, and Inboden. Nays – none. Motion carried.

Superintendent Quick reviewed Life/Safety amendments for each of the four school buildings. The amendments will be submitted to the ROE for review.

**NEW BUSINESS:**

A motion was made by Meeks and seconded by Keeler to adopt the waiver exemption from the public act 096-0735 summer school food program application. Roll call vote: Yeas – Keeler, Lowrance, Swaner, Meeks, Ecton, and Inboden. Nays – none. Motion carried.

A motion was made by Meeks and seconded by Swaner to allow the Jr. Wrestling Tournament to be hosted at the Robinson High School gym on Sunday February 7, 2010. Roll call vote: Yeas – Lowrance, Swaner, Keeler, Meeks, Ecton, and Inboden. Nays – none. Motion carried.

A motion was made by Keeler and seconded by Lowrance to appoint Josh Quick and Debbie Pethel as FOIA Officers representing CUSD #2. Roll call vote: Yeas – Ecton, Lowrance, Keeler, Meeks, Swaner, and Inboden. Nays–None. Motion carried.

A discussion was held regarding a sign-off document for parents of LTC dual credit students. This topic was tabled until another board meeting in order to have time for additional information and/or options on the document for parents to sign-off.

**CUSD #2 PERSONNEL:**

A motion was made by Lowrance and seconded by Swaner to approve a 1/6 increase of Janna Surrells salary pro-rated for the 2<sup>nd</sup> semester for taking on another RHS class period during 2<sup>nd</sup> semester. Roll call vote: Yeas – Swaner, Lowrance, Meeks, Ecton, Keeler, and Inboden. Nays – none. Motion carried.

A motion was made by Keeler and seconded by Ecton to approve an extra 18 days at 5 hrs per day totaling \$852.58 for Judy Gaul at RHS computer lab for April 12 thru May

21, 2010. Roll call vote: Yeas – Swaner, Ecton, Lowrance, Meeks, Keeler and Inboden. Nays – None. Motion carried.

A motion was made by Meeks and seconded by Lowrance to approve the following teachers for LGS After-School Tutoring Positions:  
Lori Treadway, Carol Swisher, Judy Walden, Sheri McGahey, Carrie Jensen, and Stephanie Dean. Roll call vote: Yeas – Lowrance, Ecton, Keeler, Swaner, Meeks, and Inboden. Nays – none. Motion carried.

A motion was made by Swaner and seconded by Meeks to accept the resignation of Kelly Brookman from 7<sup>th</sup> grade girl's basketball coaching effective immediately. Roll call vote: Yeas – Ecton, Lowrance, Keeler, Meeks, Swaner, and Inboden. Nays – None. Motion carried.

A motion was made by Lowrance and seconded by Keeler to accept the retirement letter from School Bus Driver Madonna Ormsby effective January 29, 2010. Roll call vote: Yeas – Meeks, Keeler, Lowrance, Ecton, Swaner, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Meeks to accept the retirement letter from NMS Principal Catt effective at the end of the 2013-2014 school year. Roll call vote: Yeas – Ecton, Keeler, Lowrance, Meeks, Swaner, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Swaner to accept the retirement letter from NMS Principal Secretary Jeanie Smitley effective June 30, 2010. Roll call vote: Yeas – Swaner, Ecton, Keeler, Lowrance, Meeks and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Ecton to approve the following leave of absence:

- Christina Snyder, 7<sup>th</sup> grade reading teacher effective approximately April 8, 2010 through May 10, 2010.

At 7:50pm a motion was made by Meeks and seconded by Swaner to convene to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. Roll call vote: Yeas – Lowrance, Keeler, Swaner, Ecton, Meeks, and Inboden. Nays – none. Motion carried.

At 8:15pm a motion was made by Keeler and seconded by Lowrance to return to open session. Roll call vote: Yeas – Swaner, Meeks, Ecton, Keeler, Lowrance, and Inboden. Nays – none. Motion carried.

There was no action taken after closed session. At 8:25pm a motion was made by Lowrance and seconded by Meeks to adjourn the regular board meeting for January 19,

2010. Roll call vote: Yeas – Keeler, Lowrance, Ecton, Swaner, Meeks, and Inboden.  
Nays – none. Motion carried.

The next School Board meeting will be held on Tuesday February 16, 2010.

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Dennis Inboden, School Board President

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Debbie J. Pethel, School Board Secretary