

**COMMUNITY UNIT SCHOOL DISTRICT NO. 2
CRAWFORD COUNTY ROBINSON, ILLINOIS
BOARD OF EDUCATION**

September 22, 2014

CENTRAL OFFICE

6:15 PM – New Employee Reception

6:45 PM – FY15 Budget Hearing

7:00 PM – Regular Board Meeting

BOARD MEMBERS PRESENT:

- 1. Dennis Inboden**
- 2. Amy Stone**
- 3. Von Meeks**
- 4. Bill Ecton**
- 5. Nancy Berty**
- 6. Stacey Shew**

ABSENT:

- 1. Larry Keeler**

ADMINISTRATORS PRESENT:

- 1. Josh Quick - Superintendent**
- 2. Jason Stark - WES Principal**
- 3. Kevin McConnell – LGS Principal**
- 4. Troy Hickey - RHS Principal**
- 5. Jamie Rains – Special Services Director**

OTHERS ATTENDING:

- 1. Carla Sinclair, School Board Secretary**
- 2. Cindy Beard – CUSD #2 Treasurer**
- 3. Gary Oxford – CUSD#2 Bookkeeper**
- 4. Randy Harrison - News Media**
- 5. Chris Forde - Media**
- 6. Carrie Wilquet – CUTEA Representative**

President Inboden called the public hearing to order at 6:45pm for public comments on the FY15 Budget. There were no public comments on the budget. At 6:59 pm a motion was made by Ecton and seconded by Berty to close the public hearing. Roll call vote: Yeas: Meeks, Berty, Stone, Ecton, Shew, and Inboden. Nays – none. Motion carried.

President Inboden called the September Board Meeting to order at 7:00pm. After the pledge and roll call, Inboden welcomed all attending.

CONSENT AGENDA

A motion was made by Shew and seconded by Stone to approve the consent agenda (including prior minutes (August 18, 2014), Policy Committee minutes (September 19, 2014), Technology Committee minutes (September 12, 2014), September bills payable, treasurer’s report, employee attendance report, student attendance report, employments, reassignment, and resignation. Roll call vote: Yeas- Meeks, Berty, Stone, Ecton, Shew, and Inboden. Nays – none. Motion carried.

By consent motion, the Board approved the following resignation:

- Meghan Correll – Infant/Toddler Specialist – Parent Coordinator – Effective 9/30/2014

By consent motion, the Board approved the following employments:

- Mickey Walton – 7th Grade Boys’ Basketball Coach
- Craig Utterback – 8th Grade Boys’ Basketball Coach
- Melissa Adams – 8th Grade Girls’ Track Coach
- Dan Gallion – 7th Grade Track Coach
- Megan Tennyson – Special Education Personal Aide - LGS

By consent motion, the Board approved the following reassignments:

- Columba Stevens – Bilingual Interpreter – Up to 29 hours per week

By consent motion, the Board approved the Application for Recognition of Schools.

By consent motion, the Board approved the Resolution to transfer funds from the Education Fund to the Debt Fund to make copier lease payment.

By consent motion, the Board approved the Resolution to transfer funds from the Education Fund to the Debt Fund to make the Technology Loan payment.

By consent motion, the Board approved the following policy and administrative procedure changes:

- **2:200 – Types of School Board Meetings**
- **2:220 – School Board Meeting Procedure**
- **2:230 – Public Participation at School Board Meetings and Petitions to the Board**
- **2:40 – Board Meeting Qualifications**
- **2:50 – Board Member Term of Office**
- **2:60 – Board Member Removal from Office**
- **2:80 – Board Member Oath and Conduct**
- **2:240 – Board Policy Development**
- **4:40 – Incurring Debt**
- **4:55 – Use of Credit and Procurement Cards**
- **4:90 – Activity Funds**
- **5:310 – Compensatory Time Off**
- **7:170 – Vandalism**
- **7:200 – Suspension Procedures**
- **8:100 – Relations with Other Organizations and Agencies**
- **4:45-AP – Insufficient Fund Checks**
- **4:60 – AP1 – Purchases**
- **5:120-AP2 – Employee Conduct Standards**
- **7:10-AP – Accommodating Transgender Students or Gender Non-Conforming Students**
- **7:240-AP1 – Code of Conduct for Extracurricular Activities**
- **2:260-AP2 – Nondiscrimination Coordinator and Complaint Manager**
- **4:55-AP – Controls for the Use of District Credit and Procurement Cards**

- 4:70-AP – Resource Conservation
- 4:110-AP1 – School Bus Post-Accident Checklist
- 5:10-AP – Workplace Accommodations for Nursing Mothers
- 6:120-AP2 – Access to Classrooms and Personnel
- 7:40-AP – Placement of Nonpublic School Students Transferring into the District
- 7:240-AP2 – Extracurricular Drug and Alcohol Testing Program
- 7:250-AP2 – Protocol for Responding to Students with Social, Emotional, or Mental Health Problems
- 7:280-AP – Managing Students with Communicable or Infectious Diseases
- 7:310-AP – Guidelines for Student Distribution of Non-School Sponsored Publications
- 8:25-AP – Advertising and Distributing Materials in Schools Provided by Non- School Related Entities

The following policies and administrative procedures were recommended for a first reading and will be on the October 20, 2014 agenda for approval:

- 2:20 – Powers and Duties of the School Board; Indemnification
- 4:60 – Purchases and Contracts
- 5:260 – Student Teachers
- 5:330 – Sick Days, Vacation, Holidays, and Leaves
- 7:20 – Harassment of Students Prohibited
- 7:180 – Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:240 – Conduct Code for Participants in Extracurricular Activities

UNIT #2 DISTRICT UPDATES/ PUBLIC COMMENT:

There were no comments from the general public. CUTEA Representative, Carrie Wilquet, informed the Board that the school year is going well.

OLD BUSINESS:

There was no old business to discuss.

NEW BUSINESS;

A summary of the FY 2014 Audit was presented by Brian Bradbury, Kemper CPA representative. He reported a clean audit. He commended the Central Office Staff on their financial controls and their cooperation. The Board commended Kemper CPA for the timely manner in which they conducted this year's audit. A motion was made by Meeks and seconded by Ecton to accept the Audit as presented. Roll call vote: Yeas - Shew, Meeks, Berty, Ecton, Stone, and Inboden. Nays – none. Motion carried.

A motion was made Meeks and seconded by Shew to adopt the FY15 Budget as prepared. Roll call vote: Stone, Shew, Meeks, Berty, Ecton, and Inboden. Nays – none. Motion carried.

Superintendent Quick gave a presentation on the five different electricity vendors' bids that were requested by CUSD #2. A motion was made by Ecton and seconded by Stone to enter a 36 month contract with IEC/Next Era as an electrical supplier for CUSD #2. Roll call vote: Berty, Ecton, Stone, Shew, Meeks, and Inboden. Nays – none. Motion carried.

A motion was made Stone and seconded by Shew to approve the district's application for a 9-12 Technology Loan. Roll call vote: Ecton, Stone, Shew, Meeks, Berty, and Inboden. Nays – none. Motion carried.

Amy Stone was named the IASB appointed delegate to the Chicago IASB Delegate Assembly on November 21-23, 2014.

SUPERINTENDENT'S REPORT

Superintendent Quick reminded the Board that CUSD #2 will be hosting the IASB Wabash Valley Division Dinner on September 25, 2014.

Superintendent Quick told the Board that on September 23, 2014 NaviGate Prepared will be at the Central Office to roll out our new safety program.

Superintendent Quick told the Board that the Feasibility Study is close to being ready. The last revisions are being made. When the Feasibility Study is complete, a public report will be made.

Superintendent Quick told the Board that Nuttall Middle School's 8th grade class is having a picnic for students and parents at the Robinson City Park at noon on September 26, 2014.

Superintendent Quick informed the Board that the new central office building is coming along quite well and move-in date will be soon.

WES Principal, Jason Stark reported to the Board about the following activities:

- **2nd grade students went to the Marathon Conservation Area – Neal Pit. Marathon had many activities and lunch prepared for the students. It was a great experience for all the students.**
- **WES had a Book Fair and Lunch with a Loved One – It was a great success. The profit from Book fair helped classroom teachers purchase books for each classroom.**
- **October 3, 2014 – WES students will be attending a toffee making demonstration in downtown Robinson.**

LGS Principal, Kevin McConnell reported to the Board about the following activities:

- **Historical Society will be hosting a Lincoln Coffin Display on October 2 – 12, 2014. LGS students will be attending.**
- **October 3, 2014 – LGS students will be attending the toffee demonstration downtown.**
- **LGS celebrated Dot Day recently. Dot Day promotes artistic development. LGS PTO funded a Dipping Dot Party for the students.**

RHS Principal, Troy Hickey, reported to the Board about the following activities:

- **RHS Homecoming**
- **PARCC Testing in the fall for English III and Algebra II classes.**
- **ACT has asked the Junior Class to do a writing sample for a practice test.**
- **Practice ACT Test will be given on October 23, 2014 during the scheduled Parent/Teacher Conferences.**

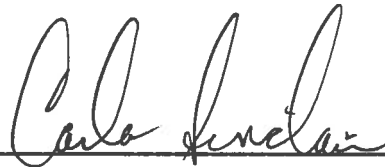
Special Services Coordinator, Jamie Rains told the Board about the Special Education Improvement Team. This team will be adapting Common Core and PARCC Testing requirements to Special Education needs.

A motion to adjourn the meeting was made by Stone and seconded by Ecton. Roll call vote: Yeas- Stone, Shew, Berty, Ecton, Meeks, and Inboden. Nays – none. Motion carried. The meeting was adjourned at 7:50 pm.

The next regular school board meeting will be held on Monday, October 20, 2014 at 7:00pm at Washington Elementary School.



Dennis Inboden, School Board President



Carla Sinclair, School Board Secretary