



Robinson Community Unit School District No. 2
PO Box 190, 1301 North Allen Street
Robinson, IL 62454



ILLINOIS ASSOCIATION
OF SCHOOL BOARDS

Office of the Superintendent, Mr. Kyle Klier
"WHERE STUDENTS COME FIRST"

Phone: 618-544-7511
Fax: 618-544-9284

Date: July 14, 2025

STUDENT RECORDS

To Whom It May Concern:

1. The right to inspect and copy the student's education records within 15 school days of the day the District receives a request for records. There may a small charge for copies, not to exceed \$.35 per page. This fee will be waived for those unable to afford such cost.
2. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate, irrelevant, or improper.
3. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.
4. The right to a copy of any school student record proposed to be destroyed or deleted.

Sincerely,

Kyle Klier, Superintendent
Robinson CUSD #2

"Providing a pathway that leads to the success of every student"